



**Email your complete proposal by April 20 to the EGPS Office at [info@egps.org](mailto:info@egps.org). *Submissions must include ALL of the following information in order to be considered.***

1. **Name, degree, email, address, phone, fax, and primary affiliation** of each presenter (i.e. private practice, agency affiliation – **up to two affiliations can be listed**.) *All requested information needs to be provided for each presenter.*
2. **Title of Presentation**
3. **Length of Presentation:** Half-day Workshop or Full-day Workshop
4. **50 word description** of presentation
5. **Designation of Approach:** Experiential, Didactic, Sharing of Experience –please prioritize
6. **Participant Level of Experience:** i.e. Open to all levels; less than 5 years experience; over ten years of experience, etc.
7. **CV** for each presenter
8. **Three learning objectives** that you expect participants to achieve. Use verbs such as: identify, compare; describe, experience, etc.
9. **Five true/false or multiple choice questions** (with answers) that reflect what you expect the participants to learn
10. **Two statements of why this workshop/institute would be relevant to mental health professionals**

**Please check to make sure that ALL the above information is included in your proposal!**

- **Proposals should reflect the theme of the Conference. Those that do will be given preference in the selection process.**
- **ALL information requested must be submitted in order for your submission to be considered.**
- Presenters from the tri-state area **MUST** be members of EGPS in good-standing. (For those not currently EGPS members, a Membership Form can be found on the EGPS website at [www.egps.org](http://www.egps.org).)
- While you are welcome to submit as many proposals as you like, only one proposal can be accepted for presentation. The Program Sub-Committee will choose from among your proposals in order to put together a varied and balanced program.
- All Conference Presenters must register for the Conference. The reduced registration fee includes attending workshops of your choice (on a first-come, first-served basis).
- Presenters are responsible for providing any audio or visual equipment for their presentation.

**Proposal Deadline: April 20, 2018**

(completed submissions must be received by this date in order to be considered)

**All proposals must be submitted as a Word document by email to: [info@egps.org](mailto:info@egps.org)**

If you have questions or would like consultation with preparing your proposal please contact Program Sub-Committee Co-Chairs Lynn Pearl at [lynnpearlphd@gmail.com](mailto:lynnpearlphd@gmail.com) or Marie Rothschild at [mhr158@aol.com](mailto:mhr158@aol.com).